

**Regional Occupational Health Centre, Eastern
National Institute of Occupational Health, ICMR, Kolkata 700091**

No. NEHP-Kolkata Project/ROHC/918/2018-19

Date: 24/12/2018

NOTIFICATION

Applications are invited for the posts of Research Assistant, Technician, Data Entry Operator to be filled up on purely temporary basis in the Ministry of Environment, Forest and Climate Change (MoEF & CC) funded time bound project entitled “*National Environmental Health Profile -Kolkata*” under Dr. Asim Saha, Scientist “E” & Principal Investigator of the above project.

Research Assistant

1	No. of post	01 (One)
2	Qualification	Graduate in Science from a recognized university with three years work experience from a recognized institution or Master’s degree in Chemistry / Biological Sciences /Environmental Science/Psychology/Social Sciences.
3	Maximum age limit	30 years
4.	Emoluments	31,000/- consolidated p.m.
5	Duration	Three years or completion of project, whichever is earlier. Initial appointment will be for a period of six months, extendable upon the satisfactory performance of the candidate
6	Job requirement	To carry out field study, laboratory work and other project related work.

Technician

1	No. of post	03 (Three)
2	Qualification	12 th Pass in Science subjects and (two year diploma in Medical Laboratory Technician or PMW or radiology/radiography) or (one year DMLT plus one year required experience in a recognized organization) or (two years field/laboratory experience* in Government recognized organization.) *B. Sc. degree shall be treated as 3 years experience.
3	Maximum age limit	30 years
4.	Emoluments	18,000/- consolidated p.m.
5	Duration	Three years or completion of project, whichever is earlier. Initial appointment will be for a period of six months, extendable upon the satisfactory performance of the candidate
6	Job requirement	To carry out field study, laboratory work and other project related work

Data Entry Operator

1	No. of post	01 (One)
2	Qualification	Intermediate or 12 th pass from recognized board. A speed of not less than 8000 key depression per hour on computer. [Note : Candidates are instructed to bring certificate for the Computer Typing not less than 8000 key depression per hour]
3	Maximum age limit	25 years
4.	Emoluments	17,000/- consolidated p.m.
5	Duration	Three years or completion of project, whichever is earlier. Initial appointment will be for a period of six months, extendable upon the satisfactory performance of the candidate
6	Job requirement	To carry out data entry and to help in data analysis, field work and other project related work

Terms & Conditions

1. Qualification & experience required are as per ICMR guidelines; experience shall be counted after acquiring the essential qualification; age limit and experience will be considered as on date of walk-in interview.
2. The application duly signed by the applicant should be submitted along with self attested copies of the certificates. (a) Proof of Date of Birth (b) Qualification (c) Experience (d) Recent Passport size photograph. Unsigned/ incomplete applications or applications without supportive evidence shall be summarily rejected. Candidates applying for more than one post should provide separate applications for each of the posts applied.
3. Benefits of Provident Fund, CCA, Leave Travel Concession, Medical Claim, Earned Leave, Leave Concession etc. are not admissible. The posts are purely temporary, co-terminate with the project, and the incumbents selected will have no claim for regular appointment/employment under ROHC(E)/NIOH/ICMR or continuation in other project.
4. Age relaxation may be considered as per ICMR rules.
5. No TA/DA will be paid for attending the written test / interview / personal discussion.
6. Candidates employed in Govt. Service /Semi Govt. /Autonomous Bodies of State/Central Govt. should submit a "No Objection Certificate" from their employer at the time of walk-in written test.
7. As per ICMR guidelines selection of candidates shall be made by walk-in written test and skill test. Merit shall be based on the performance in the written test; however skill test shall be qualifying only. The written examination/test shall be of one (1) hour duration consisting of objective type questions on General Science, General Analytical Ability and knowledge of concerned area.
8. Candidates possessing the above essential qualification and experience may report **on 16-01-2019 latest by 9.30 am**, with an application on plain paper with reference to the advertisement and post applying for, a copy of CV and copies of self-attested testimonials for Walk-in-Written Test followed by Skill test at **Regional Occupational Health Centre, Eastern, Block DP1, Sector V, Salt Lake, Kolkata 700091.**

Post	Date & Time of Screening of Documents	Date & Time of Written Test	Date & Time of Skill Test
Research Assistant/Technician/Data Entry Operator	16-01-2019 at 9-30a.m.	16-01-2019 at 12 noon – 1 pm	16-01-2019 at 2.30 pm

9. **Only shortlisted candidates will be allowed for written test after verification of documents. Based on the performance in the written test a merit list will be prepared for calling for skill test.**